| Present Simple: | Present Continuous | Past Simple: | Past Continuous: |
| :---: | :---: | :---: | :---: |
| FORM: <br> Affirmative: BASE FORM/ -s,-es, -ies Negative: <br> DON'T/DOESN'T + INF <br> Interrogative DO/DOES + SUBJ+INF ? | FORM: <br> Affirmative:AM/ARE/IS + V.ING <br> Negative: be + not : am not, is not/isn't, ....+ V.ING <br> Interrogative: Am I dancing? Are you eating? | FORM: <br> Affirmative:-ED/2 $\mathbf{2}^{\text {ND }}$ COLUMN of irregular verbs <br> Negative: Subj + DIDN'T + inf <br> Interrogative:( Wh) + DID + subj+ inf? | FORM: <br> Affirmative: WAS/WERE + V.ING <br> Negative: wasn't, weren't + v. ing <br> Interrogative: <br> Was I dancing? Were you eating? |
| USES: <br> 1.habit or routine: I usually get up at 7.00 <br> 2. permanent situation: I live in Jerez. <br> 3.general truth: Water boils at $100^{\circ} \mathrm{C}$. <br> 4.opinions \& likes: I like chocolate. <br> 5.timetables: The train arrives at 6.00. | USES: <br> 1.actions happening now: <br> I'm studying now. <br> 2.actions happening in a wider <br> present (temporary situations): <br> I'm living in El Puerto this summer. <br> 3. planned actions for a next <br> future: <br> He's flying to London on Monday. <br> 4. repeated actions (annoyance): <br> she is always swearing. <br> 5. Descriptions: She's wearing jeans. | USES: <br> 1. completed action in the past: He ate pizza yesterday. <br> 2.consecutive actions in the past: Last night I had a headache so I had a tablet and felt better. <br> 3. completed action while another action was in progress: <br> Hank was visiting London when he had a problem at the hotel. | USES: <br> 1. actions which were happening in the past: <br> Last night she was looking for a chemist at 11.00. <br> 2. actions in progress when something happened: <br> While Hank was driving back home, he ran out of petrol. <br> 3. simultaneous actions in the past: While he was doing the washing-up, I was sweeping. <br> 4. repeated actions in the past (annoyance): <br> She was always annoying me. <br> 5. descriptions: It was snowing. |
| TIME EXPRESSIONS: <br> 1. every day, usually, always, once a week, ... | TIME EXPRESSIONS: <br> 1. now, at the moment, right now... <br> 2. these days, this year, today ... <br> 3. tomorrow, on Monday,... <br> 4. always. | TIME EXPRESSIONS: <br> 1. yesterday, last night, ...ago <br> 2. so <br> 3. when | TIME EXPRESSIONS: <br> 1. at 7.00 , at 6.30 , ... <br> 2.while, as <br> 3. while, as <br> 4. always |
| NOTE: state verbs such as know, understand, seem, need, want, ... usually go in simple tenses |  |  |  |

Note: the numbers in the time expressions correspond to the numbers in the uses, for example in the Present Continuous, use number 1 is "actions happening now", in time expressions number 1 is "now, at the moment, ..."

| THE FUTURE |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| FORM: WILL/WON'T | FORM: BE GOING TO + base form | FORM: PRESENT CONTINUOUS(am/are/is+v .ing) | FORM: FUTURE CONTINUOUS(will/won't+be+v.ing | FUTURE PERF. SIMPLE: WILL+HAVE+PART |
| USES: <br> 1. Predictions: <br> In $\mathbf{2 0 3 0}$ people will stay in hotels on the Moon. <br> 2. sudden decision: I don't understand this word; I'll look it up in the dictionary. <br> 3. to offer our help, to request for something and to promise: <br> Will I help you with your luggage? Will you clean the house for me? I'll help you, I promise | USES: <br> 1. plans \& intentions: I'm going to study English next year. <br> 2. actions that are going to happen (evidence): It's going to rain.(You can see the grey clouds in the sky) | USES: <br> 1. actions that are going to happen in a next future (plan): <br> I'm seeing my friends tonight. | USES: <br> to express what will be happening at a particular time in the future: <br> At this time tomorrow I will be doing the exam. | USES: <br> 1. an action which will be completed by a specific time in the future: I will have started the exam by this time on Monday. |
| TIME EXPRESSIONS: <br> 1. By 2020, in 2010,next weekend ... | TIME EXPRESSIONS: <br> 1. next year, ... | TIME EXPRESSIONS: <br> 1. tonight, tomorrow, in a minute,.. | TIME EXPRESSIONS: <br> 1. by 7.00, (at) this time next... | TIME EXPRESSIONS: <br> 1. by the end of the week, by 2030, ... |


| PERFECT TENSES |  |
| :---: | :---: |
| Present Perfect Simple: | Past Perfect Simple: |
| FORM: HAVE/HAS+pastparticiple(ED/3 ${ }^{\text {RD }}$ column) | ```FORM: HAD+PAST PARTICIPLE (ed/3 }\mp@subsup{}{}{\mathrm{ rd }}\mathrm{ col)``` |
| USES: <br> 1.completed actions with effects in the present: <br> I have received a letter this morning <br> 2. actions recently completed or not completed yet: I've just arrived. <br> 3. present actions which started in the past: <br> She has lived here for 2 months. <br> 4. past actions (indefinite time) <br> He has offered an effective solution. BUT: He offered an effective solution yesterday. <br> 5. Life experiences I have been to London 3 times. | USES: <br> 1.past action which happened before another past action: <br> The squatters had abandoned the house before they arrived. <br> 2.completed actions before a definite time in the past: They had arrested all the squatters by midday. |
| TIME EXPRESSIONS: <br> 1. this morning, today, ... <br> 2. just, already, yet <br> 3.for, since, How long?, ... <br> 4. No expression of time <br> 5. ever, never, twice, three times ... | TIME EXPRESSIONS: <br> 1.before, after, as soon as, until,.. 2.by midday, by 2.00 , by midnight |

